



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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www.plymouth.gov.uk/democracy

Published 20/07/22

Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published every Wednesday and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Unit by 4.30 pm on Wednesday 27 July 2022. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented on Thursday 28 July 2022 if they are not called-in.

Delegated Decisions

1. Councillor Bingley (The Leader):

1.1. Derriford District Centre Planning Obligations **(Pages 1 - 10)**

1.2. Approval to Grant of a 199-year head-lease of 6-7 Derrys Cross **(Pages 11 - 22)**

1.3. Crownhill Court fit-out **(Pages 23 - 36)**

2. Council Officer Decision - Craig McArdle (Strategic Director for People):

2.1. Colwill and the Vines Re-provision - Contract Award for Demolition Tender **(Pages 37 - 64)**

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L04 22/23

Decision				
1	Title of decision: Derriford District Centre Planning Obligations			
2	Decision maker (Cabinet member name and portfolio title): The Leader, Councillor Richard Bingley.			
3	Report author and contact details: Trevor Goff Principal Surveyor, Strategic Development Projects trevor.goff@plymouth.gov.uk 01752 308 691			
4	Decision to be taken: Approve the ring-fencing of £213,276 from the approved development budget (Executive Decision Reference Number – L17 21/22) for the Derriford District Centre (the Former Parade Ground) for a range of section 106 mitigation measures required by the Local Planning Authority.			
5	Reasons for decision: The Local Planning Authority requires confirmation that the Council will provide the planning mitigation contributions before they will consent to the redevelopment of the site for a new District Centre. Usually this confirmation is provided via what is known as a Section 106 Agreement. As the Council is both Applicant and Local Planning Authority it is unable to sign an agreement with itself and therefore an Executive Decision is required. This Executive Decision is required in advance of planning consent being granted.			
6	Alternative options considered and rejected: The alternative would be not to agree to provide this contribution towards mitigation measures and therefore planning consent would not be granted and the redevelopment of the former Parade Ground, Derriford would not go ahead.			
7	Financial implications and risks: This Executive Decision does not commit the Council to any financial spending, as set out in section 9.0 below, unless and until the Council takes forward the development with its development management partner at the Former Parade Ground in Derriford. The costs as scheduled below fall within the approved business case budget - Executive Decision Reference Number – L17 21/22.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new
			x	

				commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>The mitigation required will fund the following items:</p> <ul style="list-style-type: none"> • Strategic Transport Contribution (S106 ask) £143,936.00 • Biodiversity Net Gain Contribution (S106 ask) £69,340 • Total: £213,276 <p>The proposal helps to deliver the aspirations of Policy PLY38 of the Plymouth & South West Devon Joint Local Plan, whilst also creating new jobs, safeguarding existing jobs and providing an income for the Council</p>		
10	Please specify any direct environmental implications of the decision (carbon impact)	The proposal includes various measures to reduce carbon, including minimum of 12 electric vehicle charging points, provision to promote sustainable transport and energy efficient buildings.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation			
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	
		No	X (If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	N/A	
13c	Date Cabinet member consulted		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	Email dated 30/06/2022
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS21 22/23
		Finance (mandatory)	pl.22.23.69
		Legal (mandatory)	LS/38928/AC/13/7/22
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	
Appendices			
17	Ref.	Title of appendix	
	A	Business Case attached	
	B	Equalities Impact Assessment	
Confidential/exempt information			
18a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	x	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	18 July 2022				
Print Name	Councillor Richard Bingley, Leader of the Council							

DERIFORD DISTRICT CENTRE

Business Case in support of Executive Decision



1. Purpose of Report

The Council, with its development management partner, are seeking full planning consent to redevelop the former Parade Ground, Derriford, Plymouth, and build out a new District Centre comprising of a Marks and Spencer; Costa Coffee; Aldi; Pure Gym and Pets Corner.

The Council will forward fund the District Centre and hold the completed development as an investment delivering revenue to the Council and fund the Council's service borrowing as set out in the approved business case - **Executive Decision Reference Number – L17 21/22.**

A detailed planning application (application reference number 22/00129/FUL) has been submitted, by joint applicants Plymouth City Council and ADC Kimberley (Derriford) Limited, to the Local Planning Authority who are currently seeking to determine the application. As part of granting planning consent, the Local Planning Authority requires the development to mitigate a number of impacts and the joint applicants are required to provide what are known as Section 106 obligations.

The obligations for this development are as follows:

- Strategic Transport Contribution (S106 ask) £143,936
- Biodiversity Net Gain Contribution (S106 ask) £69,340
- **Total: £213,276**

For typical developments these obligations are captured via a 'Section 106 Agreement' which is a legally enforceable agreement between the applicant and the Local Planning Authority. In this case both the applicant and the Local Planning Authority are Plymouth City Council and it is not legally possible for the Council to enter in to an enforceable Section 106 Agreement with itself.

Therefore, the Local Planning Authority has requested that the Council (as landowner) provide an assurance that, should the Council take forward this development, it commits to providing the above contributions. This Executive Decision gives that assurance by ring fencing the money for the required contributions.

2. Financial Implications

This Executive Decision does not commit the Council to any financial spending, as set out above, unless and until the Council takes forward the development with its development management partner at the Former Parade Ground in Derriford.

The costs as scheduled above fall within the approved business case budget - Executive Decision Reference Number – L17 21/22.

3. Next Steps

Assuming this Executive Decision is approved, it will allow the Local Planning Authority to grant full planning consent for the development, subject to the requisite scrutiny by the planning committee or delegated authorities.

4. Recommendation and Reasons

It is recommended that the Leader approves the ring-fencing of £213,276 from the approved development budget (**Executive Decision Reference Number – L17 21/22**) for the Derriford District Centre (the Former Parade Ground) for a range of section 106 mitigation measures required by the Local Planning Authority

EQUALITY IMPACT ASSESSMENT

Strategic Development Projects, Economic Development



STAGE 1: WHAT IS BEING ASSESSED AND BY WHOM?

What is being assessed - including a brief description of aims and objectives?	Proposal to develop land at Seaton Barracks, Derriford for a new district centre
Author	Trevor Goff
Department and service	Strategic Development Projects, Economic Development
Date of assessment	06 07 2022

STAGE 2: EVIDENCE AND IMPACT

Protected characteristics (Equality Act)	Evidence and information (e.g. data and feedback)	Any adverse impact See guidance on how to make judgement	Actions	Timescale and who is responsible
Age	None			
Disability	None			
Religion or belief	None			
Sex - including marriage, pregnancy and maternity	None			
Gender reassignment	None			
Race	None			
Sexual orientation - including civil partnership	None			

STAGE 3: ARE THERE ANY IMPLICATIONS FOR THE FOLLOWING? IF SO, PLEASE RECORD ACTIONS TO BE TAKEN

Local priorities	Implications	Timescale and who is responsible
Celebrate diversity and ensure that Plymouth is a welcoming city.	The proposed development will help to promote better access to district centre amenities for local residents. This will help local people from all backgrounds. The district centre will aim to provide an inclusive environment and will include parking for disabled drivers as well as parent and child spaces.	Project team through completion of the district centre.
Pay equality for women, and staff with disabilities in our workforce.	The district centre will provide new opportunities for employment which will be available for all.	Retailers through creation of new employment opportunities.
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	N/A	
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	N/A	
Plymouth is a city where people from different backgrounds get along well.	The district centre will provide access to services for all.	Project team through completion of the district centre.
Human rights Please refer to guidance	N/A	N/A

STAGE 4: PUBLICATION

Trevor Goff

Date: 06 07 2022

Principal Surveyor

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EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L03 22/23

Decision				
1	Title of decision: Approval to Grant of a 199-year head-lease of 6 – 7 Derrys Cross			
2	Decision maker (Cabinet member name and portfolio title): Councillor Richard Bingley, Leader of Plymouth City Council			
3	Report author and contact details: Andrew Broadhead MRICS, Estates Manager, Land and Property Email: andrew.broadhead@plymouth.gov.uk			
4	Decision to be taken: It is recommended that the Leader approves the grant of a 199-year lease to the current lessee of 6 – 7 Derrys Cross on the terms set out in the Part II confidential report.			
5	Reasons for decision: To secure financial and other associated benefits including City Centre residential accommodation as a longer lease will facilitate re-development of the upper floors for residential use.			
6	Alternative options considered and rejected: Not applicable as the new re-gearred lease terms to be granted will meet the Councils' statutory duty to obtain best value.			
7	Financial implications and risks: The financial implications are set out in the Part II confidential report.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million

			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The new re-gear'd lease term reflects the Corporate Plan commitment of delivering value for money and will assist in providing residential accommodation in the City Centre.		
10	Please specify any direct environmental implications of the decision (carbon impact)	No direct carbon / environmental impacts arising from the recommendations.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	X	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Mark Shayer (Deputy Leader and Cabinet Member for Finance and Economy)		
13c	Date Cabinet member consulted	20 th June 2022		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?			
		No	x	

15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne					
		Job title	Strategic Director for Place					
		Date consulted	20 June 2022					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS18 22/23					
		Finance (mandatory)	pl.22.23.46					
		Legal (mandatory)	LS/38877/AC/6/7/22					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	N/A					
Appendices								
17	Ref.	Title of appendix						
	A	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes					If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)	
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Part II Confidential Report		x					
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below.							

	Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Part II Confidential Report		x					
Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.						
Signature				Date of decision	19 July 2022		
Print Name	Councillor <u>Richard Bingley</u> , Leader of Plymouth City Council						

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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**EQUALITY IMPACT ASSESSMENT TEMPLATE
AND GUIDANCE**

Policy and Intelligence Team



EQUALITY IMPACT ASSESSMENT TEMPLATE

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s):	Andrew Broadhead, MRICS, Estates Surveyor	Department and service:	Land & Property, Economic Development, Place	Date of assessment:	30/05/2022
Lead Officer:	James Watt MRICS	Signature:		Approval date:	01/06/2022
Overview:	This EIA assesses the decision to grant a new lease of 6 – 7 Derrys Cross, Plymouth City Centre that forms part of the City Centre ground lease portfolio.				
Decision required:	It is recommended that the Leader of the Council approves the following in respect of the lease of 8 – 9 Derrys Cross: I. The granting of new 199-year lease terms as set out in the Part II confidential report.				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	No anticipated adverse impacts due to the nature of the decision being taken – the granting of a new ground lease of a City Centre commercial property			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department

Age	The average age in Plymouth (39 years) is about the same as the rest of England (40 years) but less than the South West (44 years).	No adverse impact is anticipated	Not applicable	Not applicable
Disability	10 per cent of our population have their day-to-day activities limited a lot by a long-term health problem or disability (2011 Census).	No adverse impact is anticipated	Not applicable	Not applicable
Gender reassignment	There are no official estimates for gender reassignment at either national or local level. However, in a study funded by the Home Office, the Gender Identity Research and Education Society (GIRES) estimate that between 300,000 and 500,000 people aged 16 or over in the UK are experiencing some degree of gender variance.	No adverse impact is anticipated	Not applicable	Not applicable
Marriage and civil partnership	There were 234,795 marriages in England and Wales in 2018. In 2020, there were 7,566 opposite-sex civil partnerships formed in England and Wales, of which 7,208 were registered in England and 358 were registered in Wales. There were 785 civil partnerships formed between same-sex couples in England and Wales in 2020, of which 745 were registered in England and 40 were registered in Wales.	No adverse impact is anticipated	Not applicable	Not applicable

Pregnancy and maternity	<p>There were 640,370 live births in England and Wales in 2019, a decrease of 2.5 per cent since 2018. The mid-year 2019 population estimates show that there were 2,590 births in Plymouth.</p> <p>The total fertility rate (TFR) for England and Wales decreased from 1.70 children per woman in 2018 to 1.65 children per woman in 2019.</p>	No adverse impact is anticipated	Not applicable	Not applicable
Race	<p>92.9 per cent of Plymouth's population identify themselves as White British. 7.1 per cent identify themselves as Black, Asian or Minority Ethnic.</p> <p>Census data suggests at least 43 main languages are spoken in the city, showing Polish, Chinese and Kurdish as the top three.</p>	No adverse impact is anticipated'	Not applicable	Not applicable
Religion or belief	<p>Christianity is the biggest faith in the city with more than 58 per cent of the population (148,917). 32.9 per cent (84,326) of the Plymouth population stated they had no religion (2011 Census).</p> <p>Those who identified as Muslim were just under 1 per cent while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2011 Census).</p>	No adverse impact is anticipated	Not applicable	Not applicable
Sex	50.2 per cent of our population are women and 49.8 per cent are men.	No adverse impact is anticipated	Not applicable	Not applicable

Sexual orientation	<p>There are no official estimates for sexual orientation at a local level. There is no precise local data on sexual orientation in Plymouth.</p> <p>Data based on the ONS Annual Population Survey 2017 estimates, approximately 1.7 per cent of the UK population is lesbian, gay or bisexual (LGB).</p>	No adverse impact is anticipated	Not applicable	Not applicable
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SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	There are no anticipated adverse impacts on Human Rights	Not applicable	Not applicable

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.	Not applicable.	Not applicable.	Not applicable.
Pay equality for women, and staff with disabilities in our workforce.	Not applicable.	Not applicable.	Not applicable.
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	Not applicable.	Not applicable.	Not applicable.
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	Not applicable.	Not applicable.	Not applicable.

Plymouth is a city where people from different backgrounds get along well.	Not applicable.	Not applicable.	Not applicable.

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L05 22/23


Decision	
1	Title of decision: Crownhill Court fit-out
2	Decision maker: Councillor Richard Bingley, Leader of the Council
3	Report author and contact details: Nathan Sanders, Programme Manager: nathan.sanders@plymouth.gov.uk ; tel: 01752 307780.
4	<p>Decision to be taken:</p> <ul style="list-style-type: none"> • Approves the Business Case (attached as Part II confidential document) • Approves the Capital Programme allocation for £687,000 funded by service borrowing, partner contributions and loan repayments from NHS Devon • Authorises the procurement process • Delegates the award of the contract(s) to the Strategic Director of Customer & Corporate Services, where they don't already have the authority to do so
5	<p>Reasons for decision:</p> <p>The vacation of one of the Council's three main corporate office buildings, Windsor House, was approved through an Executive Decision in January 2021. It is proposed that a number of Plymouth City Council, Livewell SW and NHS Devon staff are relocated to Crownhill Court, a building within the Council's commercial estate.</p> <p>This funding is required to fit out the area of Crownhill Court ready for occupation of the above staff in autumn 2022.</p>
6	<p>Alternative options considered and rejected:</p> <ol style="list-style-type: none"> 1. Ballard House was considered as an alternative location but does not have enough capacity. 2. The relocation of Plymouth City Council staff only was considered but rejected because of the importance of physical co-location with Livewell and NHS Devon staff.
7	<p>Financial implications and risks:</p> <p>The majority of the total funding requested will be secured from Livewell and NHS Devon as their staff will occupy the majority of the area in Crownhill Court. The remainder will be funded from service borrowing as detailed in the accompanying Part II business case.</p> <p>The risk of the fit-out cost exceeding the estimate is being mitigated by the level of contingency included in the funding requested. This is detailed in the accompanying Part II business case.</p>

8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This decision supports the Accommodation Framework 2020-23 as approved by Cabinet in October 2020		
10	Please specify any direct environmental implications of the decision (carbon impact)	The occupation of Crownhill Court by a significant cohort of staff and partners will directly enable the vacation and ultimate release of Windsor House from the corporate estate. This is a large energy-inefficient building and its vacation will enable a reduction in carbon emissions.		

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Mark Shayer, Deputy Leader of the Council		
13c	Date Cabinet member consulted	22 June 2022		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management Team member has been consulted?	Name	Andy Ralphs	
		Job title	Strategic Director of Customer & Corporate Services	
		Date consulted	22 June 2022	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS22 22/23	
		Finance (mandatory)	ba.22.23.75	
		Legal (mandatory)	LS/38893/AC/6/7/22	
		Human Resources (if applicable)	-	
		Corporate property (if applicable)	JW 0114 28/06/22	
		Procurement (if applicable)	GA/PS/641/ED/0722	
Appendices				
17	Ref.	Title of appendix		
	A	Briefing report for publication		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Crownhill Court capital investment business case			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	19 July 2022			
Print Name	Councillor Richard Bingley, Leader of Plymouth City Council							

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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Crownhill Court fit-out Executive Decision Briefing Report

Executive Summary

This Executive Decision seeks approval to allocate an additional sum of money to the Council's Capital Programme, funded by partner contributions, service borrowing and loan repayments from NHS Devon (formerly the Clinical Commissioning Group), to fund the fit-out of an area of Crownhill Court and the associated relocation of office staff. The target date for occupation is autumn 2022.

Proposal

The vacation of one of the Council's three main corporate office buildings, Windsor House, was approved through an Executive Decision in January 2021.

In order to maintain the integrated health model which has been in place at Windsor House since 2015, a suitable alternative shared location for teams from Plymouth City Council (PCC), NHS Devon and Livewell Southwest is required. Following extensive interaction with these partner agencies and service areas, an office area within Crownhill Court has been chosen for this purpose.

Benefits of this site include the following:

1. It is within the Council's commercial estate;
2. The building has recently been refurbished to a high standard (Category A) and has space available;
3. The building is conveniently located near Crownhill and the A386 and is within easy reach of the Derriford Hospital site, which is of benefit to the Council's health partners.

The area will need to be fitted out with office furniture and other infrastructure (such as kitchenettes and ICT installations) prior to occupation. A fit-out design and layout has been produced and agreed by all parties and a cost estimate developed.

It has been agreed that all parties will contribute a proportion towards the total fit-out cost, based on occupation.

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EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD14 22/23

Decision	
1	<p>Title of decision: Colwill and the Vines Re-provision – Contract Award for Demolition Tender</p>
2	<p>Decision maker (Council Officer name and job title): Craig McArdle, Strategic Director for People</p>
3	<p>Report author and contact details: Denise Clift, Project Manager, Project Services Team, HR&OD T: 01752 307105 E: denise.clift@plymouth.gov.uk</p>
4a	<p>Decision to be taken: To award a contract to provide demolition services of the former Parks Depot and Offices at Outland Road (90-92 Outland Road, Plymouth). The successful Tenderer is Wring Group Limited, and their details are set out in the Contract Award Report – Part II</p>
4b	<p>Reference number of original executive decision or date of original committee meeting where delegation was made: Executive Decision L15 20/21 on 6 October 2021 provided the delegation of contract award and authorising the procurement process to the Strategic Director for People, Craig McArdle</p>
5	<p>Reasons for decision: To deliver the new day care and respite facility for adults with profound learning and physical disabilities.</p>
6	<p>Alternative options considered and rejected:</p> <ol style="list-style-type: none"> 1. Do nothing Without demolishing the existing buildings, the new development cannot be delivered 2. Use a predetermined framework agreement The alternative framework choices would be less likely to result in the appointment of local suppliers.

7	<p>Financial implications and risks:</p> <p>This scheme is funded through approved service borrowing and capital receipts for the existing buildings (ie The Vines and Colwill Lodge).</p>																
8	<table border="1"> <thead> <tr> <th data-bbox="225 331 758 421">Is the decision a Key Decision? (please contact Democratic Support for further advice)</th> <th data-bbox="758 331 853 421">Yes</th> <th data-bbox="853 331 1005 421">No</th> <th data-bbox="1005 331 1500 421">Per the Constitution, a key decision is one which:</th> </tr> </thead> <tbody> <tr> <td data-bbox="225 421 758 589"></td> <td data-bbox="758 421 853 589"></td> <td data-bbox="853 421 1005 589">No</td> <td data-bbox="1005 421 1500 589">in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</td> </tr> <tr> <td data-bbox="225 589 758 779"></td> <td data-bbox="758 589 853 779"></td> <td data-bbox="853 589 1005 779">No</td> <td data-bbox="1005 589 1500 779">in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million</td> </tr> <tr> <td data-bbox="225 779 758 918"></td> <td data-bbox="758 779 853 918"></td> <td data-bbox="853 779 1005 918">No</td> <td data-bbox="1005 779 1500 918">is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</td> </tr> </tbody> </table>	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:			No	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total			No	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million			No	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
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		No	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.														
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A															
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Corporate Plan addition: Reduced health inequalities.</p> <p>Pledges</p> <ul style="list-style-type: none"> • For Better Health and Adult Social Care – No.53, 55, 56, 57, 58 • For Sport, Culture and Leisure – No.86 • For a Greener, Cleaner City – No.100 • For Children & Young People – No.41 <p>https://www.plymouth.gov.uk/sites/default/files/PledgeBoard V3.pdf</p> <p>Caring for Plymouth</p> <p>Caring for Plymouth sets the strategic direction for the Social Care and Health System.</p> <p>key features would include:</p> <ul style="list-style-type: none"> • Strong emphasis on reablement/ recovery / rehabilitation/ recuperation / progressions • Focusing on outcomes from the help people receive • Being led by Therapists and Social Workers working across both physical and mental health • Challenging customers to see their world differently • Focusing on integration with health for services that support recovery, rehabilitation and progression, building on the existing integration across health and social care by the existing community health and care provider. • Outcome-based measures – managing demand 															

(reduces demographic pressures)

Ensuring the quality of care provided with our

- system

Health & Wellbeing Strategy

The project will encompass the 'Four ways to Wellbeing' into any future offer, new or redesigned.

Commissioning Intentions

The project will incorporate the system aims as laid out in the Commissioning Intentions as well as the four commissioning strategies for One System as detailed below.

System Aims

- To improve health and wellbeing outcomes for the local population
- To reduce inequalities in health and wellbeing of the local population
- To improve people's experience of care
- To improve the sustainability of our health and wellbeing system

One system...Four Commissioning Strategies

- Wellbeing: People and communities will be well, stay well and recover well. This strategy supports healthy and happy communities by putting health and wellbeing at the heart of everything we do
- Children and Young People: Provide the best start to life for all children from pregnancy to school age, and the right support at the right time for vulnerable children and young people.
- Enhanced and Specialised Care: A system that consists of quality specialist health and care services that promotes choice, independence, dignity and respect
- Community: This strategy targets services that support people to maintain their independence in their own home within their own community

How project supports the delivery of the Joint Local Plan and Plymouth Plan

PL719 – Central Park – Strategic Green Space site

Residents will be able to access this outstanding venue of regional and national significance for active recreation, sport and the natural environment. The park will provide significant health and wellbeing benefits for the residents and families. With our development we will ensure it will be sensitive to the purpose of the park and the natural assets it contains.

DEVI – Protecting health and amenity

Development proposals will safeguard the health and amenity of the local community, and it will ensure that it provides satisfactory daylight, sunlight, outlook, privacy and the protection from noise disturbance for residents,

		<p>workers and visitors. Ensuring the facilities are designed to be accessible to all people, particularly as the residents will have both physical and mental health disabilities.</p> <p>DEV32 – Delivering low carbon development and GRO7 (PP) – Reducing carbon emissions and adapting to climate change The support in delivery of a low carbon future for Plymouth will be considered in our development, in support of the plan area target to half the levels of carbon emissions by 2034. We will meet the new planning rules for energy efficiency.</p> <p>SO11 – Delivering high quality development To deliver a development which is sustainable and of the right type for its location and of good quality.</p> <p>HEA3 (PP) – supporting adults with health and social care needs By providing them with high quality fit for purpose facility that meets their specialist requirements and provides effective services to prevent harm, safeguarding and ensure residents and families are consulted and treated with dignity and respect</p>
10	Please specify any direct environmental implications of the decision (carbon impact)	<p>There will be an overall reduction in carbon emissions from the new development, supporting the carbon neutral ambitions of the city.</p> <p>With regards to the specific demolition work of the site, we have requested that suitable materials are left for our own future use (eg breaking up, crushing and stockpiling on site, all clean material for reuse on site including slabs, foundations and hardstanding) and all other materials are recycled off site, as appropriate.</p>

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	√	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation

13a	Are any other Cabinet members'	Yes		
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	portfolios affected by the decision?	No	<input checked="" type="checkbox"/>	(If no go to section 14)				
13b	Which other Cabinet member's portfolio is affected by the decision?							
13c	Date Cabinet member consulted							
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer				
		No	<input checked="" type="checkbox"/>					
15	Which Corporate Management Team member has been consulted?	Name	Craig McArdle					
		Job title	Strategic Director for People					
		Date consulted	12/07/22					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS24 22/23					
		Finance (mandatory)	pl.22.23.77					
		Legal (mandatory)	MS/15.07.22					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	HG/PS/645/ED/0722					
Appendices								
17	Ref.	Title of appendix						
	A	Contract Award – Part I						
	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7

I8b	Confidential/exempt briefing report title: Contract Award Report – Part II							
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Background Papers

- 19** Please list all unpublished, background papers relevant to the decision in the table below.
Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Council Officer Signature

- 20** I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature		Date of decision	12 July 2022
Print Name	Craig McArdle, Strategic Director for People		

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**PROCUREMENT GATEWAY 3 -
CONTRACT AWARD REPORT - PART I**

21550 – Demolition of Outland Road Depot



- 1. INTRODUCTION**
- 2. BACKGROUND**
- 3. PROCUREMENT PROCESS**
- 4. TENDER EVALUATION CRITERIA**
- 5. SUMMARY OF EVALUATION**
- 6. FINANCIAL IMPLICATIONS**
- 7. RECOMMENDATIONS**
- 8. APPROVAL**

1. INTRODUCTION

This contract award report is in relation to the procurement of the Demolition of Outland Road Depot. The scope of the requirement includes:

Plymouth City Council requires a contractor to demolish outbuildings within the former Plymouth City Council Parks Depot at Outland Road, to make way for a new adult social care facility. The contract comprises the removal of all of the outbuildings (temporary and permanent) within the former Depot site and offices

The intended duration of the Contract is for 3 months.

2. BACKGROUND

Plymouth City Council (“the Council”) sought quotations from 4 contractors to undertake 01927-18 Outland Road Depot Demolition, demolishing all of the outbuildings within the former Plymouth City Council Parks Depot at Outland Road, to make way for a new adult social care facility.

The contract comprises the removal of all of the outbuildings (temporary and permanent) within the Depot site, see plan below (within red line boundary).



3. PROCUREMENT PROCESS

A competitive procurement was run following the ‘Request for Quotation’ procedure as outlined in the Council’s Contract Standing Orders, in line with ‘Key Thresholds Table 1 – Quotation and Tendering Thresholds’. This is a one stage process incorporating contract award criteria. The opportunity was issued via Supplying the South West.

4. TENDER EVALUATION CRITERIA

Suitability (Schedule 1)

All suitability questions will be evaluated on a PASS/FAIL basis. Each schedule/section/question will clearly indicate what response constitutes as PASS and what response constitutes as FAIL. In the event of the Supplier being awarded a 'fail' on any of the criteria, the remainder of your Quotation will not be evaluated and you will be eliminated from the process. Your company will be disqualified if you do not submit these completed questions.

Wherever possible the Council is permitting Tenderers to self-certify they meet the minimum PASS/FAIL requirements without the need to attached evidence or supporting information. However where the Council regards the review of certain evidence and supporting information, as critical to the success of the procurement this will be specifically requested.

The return document will clearly indicate whether 'Self-certification' is acceptable or whether 'Evidence is required' for each question.

Where Supplier are permitted to self-certify, evidence will be sought from the successful Supplier at contract award stage. Please note the successful Supplier must be able to provide all evidence to the satisfaction of the Council at contract award stage within a reasonable period, if the successful Supplier is unable to provide this information the Council reserves the right to award the contract to the next highest scoring Supplier.

Part 2 – Award

Method Statements (Schedule 2)

Suppliers passing all the pass/fail criteria in part 1 will have their responses made to part 2 evaluated by the Council to determine the most economically advantageous Tender based on the quality and price criteria that are linked to the subject matter of the contract.

The high level award criteria is as follows:

Criteria	Weighting
Price	60%
Quality	40%
TOTAL	100%

Each question will be clearly identified as being evaluated on a pass/fail or scored basis.

Pass/Fail Questions- Questions identified as PASS/FAIL will be evaluated on a pass/fail basis. Each question will clearly indicate what response constitutes as PASS and what response constitutes as FAIL. In the event of the Tenderer being awarded a 'fail' on any of the criteria, the remainder of your Tender will not be evaluated and you will be eliminated from the process. Your company will be disqualified if you do not submit these completed questions.

Scored Questions - Questions identified as SCORED will be evaluated in accordance with the following sub-criteria and weightings:

Where individual questions carry either more or less importance than others they have been grouped and weighted accordingly. Section weightings are identified at the top of each group of questions and sub-weightings are identified against individual questions. The question or group of

questions will be allocated a score and the appropriate weightings will then be applied. The weighted score will be rounded to 2 decimal places.

Questions identified as SCORED will be evaluated using the Scoring Table I below:

Scoring Table I

Response	Score	Definition
Excellent	5	Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement/outcomes and provides details of how the requirement/outcomes will be met in full.
Very good	4	Response is particular relevant. The response is precisely detailed to demonstrate a very good understanding of the requirements and provides details on how these will be fulfilled.
Good	3	Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements/outcomes will be fulfilled.
Satisfactory	2	Response is relevant and acceptable. The response addresses a broad understanding of the requirements/outcomes but lacks details on how the requirement/outcomes will be fulfilled in certain areas.
Poor	1	Response is partially relevant and poor. The response addresses some elements of the requirements/outcomes but contains insufficient/limited detail and explanation to demonstrate how the requirements/outcomes will be fulfilled.
Unacceptable	0	No or inadequate response. Fails to demonstrate an ability to meet the requirement/deliver the required outcomes.

Moderation will only be undertaken where there is a difference in evaluator scoring of more than 1 point. This is to ensure no errors have been made in the evaluation process. An example has been provided below:

E.g. Scores received of 3, 3 and 4= No moderation undertaken

Scores received of 2, 3 and 4= moderation undertaken

PRICE (Schedule 4) – 60% weighting

Evaluation made against comparison of Suppliers' Total Tender Sum

The Supplier's Total Tender Sum will be evaluated using the scoring system below:

$$\left(\frac{\text{Lowest Total Tender Sum}}{\text{Supplier's Total Tender Sum}} \right) \times 60\% = \text{Weighted score}$$

5. SUMMARY OF EVALUATION

The procurement documentation was issued electronically via Supplying the South West on 31st May 2022, with a tender submission date of 28th June 2022. Submissions was received from 3 suppliers.

The tender submissions were independently evaluated by a Council Officer and an external Consultant all of whom have the appropriate skills and experience, in order to ensure transparency and robustness in the process.

In order to ensure fairness of the process the evaluation of Quality and Price were split, with Price information being held back from the Quality evaluators.

Suitability

The pass/fail evaluation were undertaken by the Procurement Services Function. The minimum pass/fail suitability questions were evaluated by the evaluation panel. The results are contained in the confidential paper.

Quality

The tenders were evaluated by the evaluation panel all of whom had the appropriate skills and experience in order to ensure transparency and robustness in the process. The resulting scores are contained in the confidential paper.

Price

Price clarifications were evaluated by the Consultant and managed through The Supplying the South West Portal. The financial scores are contained in the confidential paper.

6. FINANCIAL IMPLICATIONS

Financial provision has been made for this contract within the project budget. Details of the contractual pricing are contained in the confidential paper.

7. RECOMMENDATIONS



It is recommended that a contract be awarded to the highest scoring Tenderer on **Agreement and Conditions of the National Federation of Demolition Contractors Form of Direct Contract 2015 Edition**

This award will be provisional and subject to the receipt from the highest scoring supplier of the satisfactory self-certification documents detailed in the suitability assessment questionnaire.

8. APPROVAL

Authorisation of Contract Award Report

Author (Responsible Officer / Project Lead)	
Name:	Gary Walbridge
Job Title:	Head of ASC and retained functions
Additional Comments (Optional):	

Signature:		Date:	12 July 2022
Head of Service / Service Director [Signature provides authorisation to this award report and award of Contract]			
Name:	Craig McArdle		
Job Title:	Strategic Director for People		
Additional Comments (Optional):			
Signature:		Date:	12 July 2022

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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EQUALITY IMPACT ASSESSMENT

New Care Facility



STAGE 1: WHAT IS BEING ASSESSED AND BY WHOM?

What is being assessed - including a brief description of aims and objectives?	A new care facility at the Outland Road site, with an enhanced offer that brings together the provision at Colwill and the Vines into a single service. Includes: the new facility; car parking; new pathways; storage out-buildings; landscaped gardens for education, leisure and contemplation for the residents and their families.
Author	Denise Clift (Project Manager)
Department and service	Finance, Strategic Projects Team
Date of assessment	First Assessment: 27/08/20, updated 15/03/21, updated 11/07/22

STAGE 2: EVIDENCE AND IMPACT

Protected characteristics (Equality Act)	Evidence and information (eg data and feedback)	Any adverse impact See guidance on how to make judgement	Actions	Timescale and who is responsible
Age	Between 2017 and 2035, it is expected that the number of people aged over 65 with a limiting long- term illness will rise from 12,600 to 18,000. Nationally more than 70 per cent of over 70 year-olds and 40 per cent of over 50 year-olds have some form of hearing loss. There are an estimated 1.6 million people aged 65 and over living with sight loss in	The scheme is not anticipated to have any adverse impact on any age group. The facility is an adult day and respite centre for citizens with profound learning and physical disabilities, so will provide accommodation that is suitable for use by all ages in terms of accessibility and welfare provision.	Planning and Building Control approval to be obtained. Consultation to take place with stakeholders, staff, residents and families, partners Accessible toilets and changing facilities will be provided on site for staff, residents and visitors as standard.	2022-24 – Project Manager 2022-24 – Project Manager/ Responsible Officer 2022-24 - The Design Team and Project Manager through the design stage and procurement stage

	<p>the UK (RNIB). Of these, one in five is aged 75 and over and one in two aged 90 and over.</p> <p>Falls are the most common cause of hospitalisation for people over 65 and the leading cause of death from injury among people aged over 75yrs (NHS). In Plymouth, 12,600 people over 65 were estimated to have had a fall in 2017 with 980 admitted to hospital as a result of a fall. The majority of these (795) were over 75yrs. This is estimated to increase to 1,466 by 2035 (POPPI).</p> <p>In 2017, 3,319 people over the age of 65yrs were estimated to be living with dementia in Plymouth. By 2035 it is estimated that this number will have risen to 5,373.</p>		<p>The site will have accessible pedestrian access which will be suitable for all ages along with wheelchairs, buggies and pushchairs. This will include appropriate paving, benches for rest points and appropriate signage.</p>	
<p>Disability</p>	<p>A total of 31,164 people (from 28.5 per cent of households) declared themselves as having a long-term health problem or disability (national figure 25.7 per cent of households), compared with the total number of people with disabilities in UK (11,600,000).</p>	<p>The scheme is not anticipated to have any adverse impact on persons with a disability.</p> <p>The residents and users of this facility will be adults with profound learning and physical disabilities and their families, and their needs will inform the design.</p>	<p>The design of the scheme will take into account the accessibility requirements of all and ensure that appropriate design is included.</p> <p>The scheme will provide car parking and drop off points near to the building for easy access.</p>	<p>2022-24 - The Design Team and Project Manager through the design stage and procurement stage</p>

	<p>1,297 adults registered with a GP in Plymouth have some form of learning disability (2013/14). The proportion of respondents with no health problem/disability agreeing that Plymouth is a great place to live was significantly higher than those who were limited a lot through a health problem/disability (78% compared with 64%).</p>		<p>Meet with PADAN to ensure that key considerations towards access are considered and lessons learned from other schemes can be incorporated within the design.</p>	
<p>Faith/religion or belief</p>	<p>Demographic Christianity is the biggest faith in the city with more than 58 per cent of the population (148,917 people). 32.9 per cent (84,326) of the Plymouth population stated they had no religion. Those with a Hindu, Buddhist, Jewish or Sikh religion combined totalled less than 1 per cent. Islam: 0.8 per cent, (2,078 people) doubled from 0.4 per cent since 2001. Buddhism: 0.3 per cent, (881 people) increased from 0.2 per cent since 2001. Hinduism: 0.2 per cent, 567 people described their religion as Hindu, Judaism: 0.1 per cent, 168 people</p>	<p>The scheme is not anticipated to have any adverse impact on persons with specific, faiths religions or belief</p>	<p>This will be monitored throughout the design of the buildings and services</p>	<p>2022-24 - The Design Team and Project Manager through the design stage and procurement</p>

	<p>Sikhism: 89 people (less than 0.1 per cent), increased from 56 people since 2001.</p> <p>0.5 per cent of the population had a current religion that was not Christianity, Islam, Buddhism, Hinduism, Judaism or Sikh, such as Paganism or Spiritualism.</p> <p>In Plymouth there has been a decrease in the number of reported faith/religion related hate crimes from 33 in 2016/17 down to 20 in 2017/18.</p>			
Gender - including marriage, pregnancy and maternity	<p>Overall 50.2 per cent of our population are women and 49.8 per cent are men: this reflects the national figure of 50.7 per cent women and 49.3 per cent men.</p> <p>There were 2,815 births in 2016. Birth rate trends were stable between 2013 and 2016 but have started to decline. The wards with the highest numbers of births are Devonport (268), St Peter and the Waterfront (219).</p>	The scheme is not anticipated to have any adverse impact on gender, including marriage, pregnancy and maternity	This will be monitored throughout the design of the buildings and services	2022-24 - The Design Team and Project Manager through the design stage and procurement stage
Gender reassignment	There are no official estimates for gender reassignment at either national or local level. However, in a study funded by the Home Office, the Gender Identity Research and	The scheme is not anticipated to have any adverse impact on Gender Reassignment.	This will be monitored throughout the design of the buildings and services	2022-24 - The Design Team and Project Manager during the design and procurement stage

	<p>Education Society (GIRES) estimate that between 300,000 and 500,000 people aged 16 or over in the UK are experiencing some degree of gender variance.</p> <p>By applying this to Plymouth's 16+ population, it is estimated that there may be somewhere between 1,287 and 2,146 adults in the city that are experiencing some degree of gender variance.</p> <p>The Tavistock and Portman NHS Foundation Trust has seen an increase in the number of young people referred to our Gender Identity Development Service in 2017/18, compared to the previous year. In 2017/18 there were 2,519 referrals received at the clinic. This represents a 25 per cent increase compared to the previous year which had 2,016 referrals. While this is an increase in referrals, the rate of increase has decreased compared to the previous year from 2016/2017, which itself was a reduced rate from the year before.</p>			
<p>Race</p>	<p>92.9 per cent of Plymouth's population identify themselves as White British.</p>	<p>The scheme is not anticipated to have any adverse impact on Race.</p>	<p>This will be monitored throughout the design of the buildings and services</p>	<p>2022-24 - The Design Team and Project Manager during the design and procurement stage</p>

	<p>7.1 per cent identify themselves as Black and Minority Ethnic (BME) with White Other (2.7 per cent), Chinese (0.5 per cent) and Other Asian (0.5 per cent) the most common ethnic groups.</p> <p>Our recorded BME population rose from 3 per cent in 2001 to 6.7 per cent in 2011, and therefore has more than doubled since the 2001 census.</p> <p>Recent census data suggests we have at least 43 main languages spoken in the city, showing Polish, Chinese and Kurdish as the top three. Based on full year data for 2012-13, our Translate Plymouth services recorded that the most requested languages are Polish, British Sign Language (BSL) and Chinese Mandarin.</p> <p>Nearly 100 different languages are spoken in schools by children of different backgrounds. Polish and Arabic are the most common, spoken by 385 and 143 children respectively.</p> <p>Four neighbourhoods have a population of school age children where 20 per cent or more are from a BME background. They are City Centre (38.0 per cent), Greenbank and University (32.3</p>		
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	<p>per cent), Stonehouse (29.9 per cent) and East End (23.4 per cent). There are 2,204 of compulsory school age children (5 to 16 years old) that speak English as an additional other language (January 2016).</p> <p>The Ride has 13 recently refurbished permanent site pitches. We have three small private sites with a total of 4 pitches. In 2010, which was our peak year, we dealt with 44 unauthorised encampments in the city with over 200 children living on them.</p> <p>The 2011 Census records that there were 4328 people from the A8 and A2 Accession Countries resident in the City. Of these 2332 recorded their country of birth as Poland, with 57 per cent arriving between March 2006 and 2008.</p>			
<p>Sexual orientation - including civil partnership</p>	<p>Over the last five years, the proportion of the UK population identifying as lesbian, gay or bisexual (LGB) has increased from 1.5% in 2012 to 2.0% in 2017, although the latest figure is unchanged from 2016. In Plymouth this would mean that around 5,260 residents identify as LGB.</p> <p>In 2017, there were an estimated 1.1 million people aged 16 years and over</p>	<p>The scheme is not anticipated to have any adverse impact on Sexual orientation including civil partnerships.</p>	<p>This will be monitored throughout the design of the buildings and services</p>	<p>2022-24 - The Design Team and Project Manager during the design and procurement stage</p>

	<p>identifying as LGB out of a UK population aged 16 years and over of 52.8 million.</p> <p>Males (2.3%) were more likely to identify as LGB than females (1.8%) in 2017.</p> <p>People aged 16 to 24 years were most likely to identify as LGB in 2017 (4.2%).</p>			
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STAGE 3: ARE THERE ANY IMPLICATIONS FOR THE FOLLOWING? IF SO, PLEASE RECORD ACTIONS TO BE TAKEN

Local priorities	Implications	Timescale and who is responsible
Reduce the gap in average hourly pay between men and women by 2020.	Construction jobs are anticipated to create a number of jobs locally. In addition, changes to staff of the facility may change over time. In all instances genders are to be paid the same rate	2021-2024 – Project Manager and Contractor once appointed
Increase the number of hate crime incidents reported and maintain good satisfaction rates in dealing with racist, disablist, homophobic, transphobic and faith, religion and belief incidents by 2020.	Ensuring that staff are appropriately trained as a customer focused service to deal with these types of issues.	2024 – Responsible Officer
Good relations between different communities (community cohesion)	The service is committed to fostering positive relationships within our local and wider community, and will respect and enjoy the facilities of our adjoining facilities eg Central Park and the Life Centre.	2024 – Responsible Officer
Human rights Please refer to guidance	<p>The facility will support and respect the right for private and family life, and staff will be trained to recognise, promote and support this philosophy.</p> <p>Contractors will be assessed against Human Rights compliance in relation to modern slavery, degrading treatment of others and equalities.</p>	<p>2024 – Responsible Officer</p> <p>2024 – Project Manager</p>

STAGE 4: PUBLICATION

Gary Walbridge

Date 11/7/22

Head of Adult Social Care and Retained Functions

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